

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 20

Minutes of Meeting of Board of Directors

January 3, 2017

The Board of Directors of Northwest Harris County Municipal Utility District No. 20 (the "District") met at the board's regular meeting place on January 3, 2017, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

John M. Dougrey, Jr., President
Robert W. Skinner, Vice President
Brian R. Wright, Secretary
Kenneth R. Ross, Assistant Secretary

and being absent:

None

Also present were Wendi DeVita of Myrtle Cruz, Inc., Jeff Sonnheim of Equi-Tax, Inc., Eric Thiry of Environmental Development Partners, L.L.C., Jack Miller, P.E. of R. G. Miller Engineers, Mark L. Roth of Roth & Eyring, PLLC, Mark W. Brooks of Young & Brooks, and District resident Mia Cordova.

The meeting was called to order and declared open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of December 6, 2016 were approved as presented.

After discussion, upon motion duly made, seconded and unanimously carried, the board elected Brian Wright to the office of secretary of the board, to fill the vacancy in that office created by the recent untimely death of board member Larry Foster.

QUESTIONS/COMMENTS FROM THE PUBLIC

District resident Mia Cordova thanked the board for the District's recent \$10,000 contribution to the costs incurred by the Olde Oaks HOA for installation of street lighting along TC Jester.

APPROVE AUDIT

The board recognized Mark L. Roth of the offices of Roth & Eyring, PLLC, who has previously distributed a draft of the District's audit for its FYE September 30, 2016. Mr. Roth

reviewed the draft audit with the board and responded to questions. Mr. Roth also reviewed the proposed Management Discussion and Analysis. After discussion was concluded, upon motion duly made, seconded, and unanimously carried, the board approved the audit as presented, and authorized board president Dougrey to sign the related letter of representations on behalf of the District.

REVIEW INVESTMENT POLICIES

The board conducted an annual review of the District's investment policies. The auditor and the bookkeeper both have indicated that they were satisfied with the policies, and recommended no changes. After discussion, upon motion duly made, seconded, and unanimously carried, the board determined against making any changes to the District's investment policies and adopted the attached Resolution Reviewing Investment Policies and Investment Strategies.

CONSULTANTS MONTHLY REPORTS

Jeff Sonnheim of Equi-Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Mr. Sonnheim reported that the District is 99.3% collected for 2015 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Wendi DeVita of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Eric Thiry of Environmental Development Partners, L.L.C., the District's operators, presented their monthly report as to district operations and facilities. Mr. Thiry reviewed the report with the board and responded to questions.

Mr. Thiry recommended and upon motion duly made, seconded and unanimously carried, the board authorized pressure washing and painting the fire hydrants in the District at a total cost of \$4,226.25 for the 105 hydrants in the District (\$40.25 per hydrant).

Jack Miller, P.E. of R. G. Miller Engineers, the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Miller reviewed his report with the board and responded to questions.

After discussion, upon motion duly made, seconded and unanimously carried, the board authorized Mr. Miller to develop a bid package for the belt press improvements at the wastewater treatment plant.

There being no further business to come before the board, the meeting was duly adjourned.

Secretary, Board of Directors

Attachments: Resolution Reviewing Investment Policies and Investment Strategies
Bookkeepers Report