

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 20

Minutes of Meeting of Board of Directors

May 11, 2017

The Board of Directors of Northwest Harris County Municipal Utility District No. 20 (the "District") met at the board's regular meeting place on May 11, 2017, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

John M. Dougrey, Jr., President
Robert W. Skinner, Vice President
Brian R. Wright, Secretary
Kenneth R. Ross, Assistant Secretary

and being absent:

None

Also present were Lori Buckner of Myrtle Cruz, Inc., Jeff Sonnheim of Equi-Tax, Inc., Jim Ferguson of Environmental Development Partners, L.L.C., Jack Miller, P.E. of R. G. Miller Engineers, Mark W. Brooks of Young & Brooks, and Olde Oaks resident Mia Cordova.

The meeting was called to order and declared open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of April 4, 2017 were approved as presented.

QUESTIONS/COMMENTS FROM THE PUBLIC

Olde Oaks resident Mia Cordova asked when the District begins preparation of its next budget, and the board responded that work on the budget will begin in July with adoption of the budget to occur in September.

COMPASS BANK ELECTRONIC PAYMENT OPTIONS

After discussion, upon motion duly made, seconded and unanimously carried, the board adopted the attached Resolution Approving Treasury Management Services and Authorizing Operator, to facilitate customer electronic payment options with Compass Bank.

CONSULTANTS MONTHLY REPORTS

Jeff Sonnheim of Equi-Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Mr. Sonnheim reported that the District is 98.3% collected for 2016 taxes.

After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Lori Buckner of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Jim Ferguson of Environmental Development Partners, L.L.C., the District's operators, presented their monthly report as to District operations and facilities. Mr. Ferguson reviewed the report with the board and responded to questions.

Mr. Ferguson reported that remote access for the new security camera viewing at both the water plant and wastewater treatment plant is now fully operational.

Mr. Ferguson reported that installation of the repaired clarifier no. 1 gear drive is complete.

Mr. Ferguson recommended and after discussion, upon motion duly made, seconded and unanimously carried, the board authorized replacement of the sludge pump no. 1 electronic variable frequency drive at the wastewater treatment plant, at an estimated cost of \$2210.

The board considered options for location of a new controller for the irrigation system at the Waterford Park detention pond and after discussion unanimously decided to locate the new controller near the existing controller in order to avoid having to run new wiring to each of the zones, at an estimated cost of \$1200.

Mr. Ferguson presented options for replacement of damaged sod at the Waterford Park detention pond. After discussion, upon motion duly made, seconded and unanimously carried, the board approved re-sodding the area in strips at an estimated cost of \$4375.

Mr. Ferguson presented and the board approved content for the 2016 Water Quality Report for distribution to District customers. EDP is working on a final format for the report before distribution.

Jack Miller, P.E. of R. G. Miller Engineers, the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Miller reviewed his report with the board and responded to questions.

Mr. Miller presented, recommended, and upon motion duly made, seconded and unanimously carried, the board approved Pay Estimate No. 1 to R&B Group, Inc. on their contract for the headworks modifications at the wastewater treatment plant, in the amount of \$189,769.50.

There being no further business to come before the board, the meeting was duly adjourned.

Secretary, Board of Directors

Attachments: Resolution Approving Treasury Management Services and Authorizing Operator
Bookkeepers Report