

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 20**

Minutes of Meeting of Board of Directors

July 3, 2018

The Board of Directors of Northwest Harris County Municipal Utility District No. 20 (the "District") met at the board's regular meeting place on July 3, 2018, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Brian R. Wright, President  
Robert W. Skinner, Vice President  
Kenneth R. Ross, Secretary

and being absent:

John M. Dougrey, Jr., Assistant Secretary

Also present were Wendi DeVita of Myrtle Cruz, Inc., Pat Hall of Equi-Tax, Inc., Jim Ferguson of Environmental Development Partners, L.L.C., Jack Miller, P.E. of R. G. Miller Engineers, Mark W. Brooks of Young & Brooks, Olde Oaks resident Mia Cordova, and District residents Charles Meschwitz and Norman Nelson.

The meeting was called to order and declared open for such business as might come before the board.

**APPROVAL OF MINUTES**

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of June 5, 2018 were approved as presented.

**COMMENTS FROM THE PUBLIC**

District resident Charles Meschwitz inquired as to the status of efforts to have the ditch located south of the homes on Brimwood cleaned out. Board president Brian Wright reported in April that he contacted Radler Enterprises to request that they clean out the ditch, which runs along their northerly property line, and they indicated they would do so one time as a courtesy to the neighborhood. Mr Wright recently followed up with Radler regarding the ditch clean-out project, and they are following up with their contractor to ask that the work be scheduled. In the meantime, Mr. Wright will try to schedule a meeting with them to see if that will help get the clean-out accomplished.

In response to an inquiry by Mr. Meschwitz, operator Jim Ferguson reported that EDP is working to develop a plan and obtain pricing to repair the drainage swale at the FEMA lots.

Olde Oaks CIA representative Mia Cordova said that next month she will present info and a request on behalf of the HOA that the District consider budgeting for another contribution to the maintenance costs for the TC Jester medians in the coming year.

District resident Norman Nelson attended the meeting today to follow up on his request that the board consider re-energizing the street lights on TC Jester between Olde Oaks and FM 1960. He stated that he has asked the HOA again and they are only willing to pay for the lights they are currently paying for. Mia Cordova said that the HOA is currently paying for 61 lights on TC Jester. There are about 25 lights that are off between Olde Oaks and FM 1960, and about 20 lights that are off between Olde Oaks and the bridge at Cypress Creek.

Ms. Cordova said that it would cost \$60 per light to activate them and between \$30 and \$35 per month per light after activation. Mr. Nelson thinks the monthly costs would be much lower than that, closer to \$22 per month per light.

Mr. Nelson also asked that the board consider installing two radar speed signs on TC Jester and estimated the cost for those at about \$2500 each. After discussion, the board asked that the agenda for the next board meeting again include an item for consideration of these requests.

## **CONSULTANTS MONTHLY REPORTS**

Pat Hall of Equi-Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Hall reported that the District is 99.0% collected for 2017 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Wendi DeVita of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Jim Ferguson of Environmental Development Partners, L.L.C. (EDP), the District's operators, presented their monthly report as to District operations and facilities. Mr. Ferguson reviewed the report with the board and responded to questions.

Mr. Ferguson reported that EDP is investigating repair options for one of the fountains at the Waterford Park detention pond. After discussion, the board unanimously authorized board member Ken Ross to approve repair of the fountain when EDP is able to provide information and recommendations as to the repair options.

After discussion, the board unanimously authorized referral of three finaled customer accounts totaling \$443.94 for collection.

As reported earlier in the meeting, EDP is working to develop a plan and pricing for repair of the drainage swale at the FEMA lots.

The board asked that EDP confirm that the new mowing contractor is emptying the trash cans at the Waterford Park detention pond.

Jack Miller, P.E. of R. G. Miller Engineers, the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Miller reviewed his report with the board and responded to questions.

There being no further business to come before the board, the meeting was duly adjourned.

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Secretary, Board of Directors

Attachments: Bookkeepers Report