

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 20

Minutes of Meeting of Board of Directors

September 4, 2018

The Board of Directors of Northwest Harris County Municipal Utility District No. 20 (the "District") met at the board's regular meeting place on September 4, 2018, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Brian R. Wright, President
Robert W. Skinner, Vice President
Kenneth R. Ross, Secretary
John M. Dougrey, Jr., Assistant Secretary

and being absent:

None

Also present were Tina Kelsey of Myrtle Cruz, Inc., Cindi Oliver Winski of Equi-Tax, Inc., Eric Thiry of Environmental Development Partners, L.L.C., Jack Miller, P.E. of R. G. Miller Engineers, Mark W. Brooks of Young & Brooks, Olde Oaks resident Mia Cordova, and District residents Charles Meschwitz and Norman Nelson.

The meeting was called to order and declared open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of August 7, 2018 were approved as presented.

COMMENTS FROM THE PUBLIC

District resident Charles Meschwitz reported that the quality of the property owner's clean-out of the ditch located south of the homes on Brimwood was in his opinion about a 5 on a scale of 1 to 10, but it is much better than it was.

Mr. Meschwitz also inquired as to the status of plans to regrade the FEMA lots, which do not appear to be draining properly. It was reported that the HOA is considering a repair proposal.

TC JESTER

The board discussed budgeting for possible District expenditures in connection with the streetlights on TC Jester. The HOA is currently paying for 61 lights at about \$30 per light per

month. There are 28 additional lights between Olde Oaks and FM 1960 that are currently not on, and about 20 lights located north of Olde Oaks that are not currently on, for a total of about 110 lights within or near the District along TC Jester. The board considered budgeting to take over some or all of the streetlight costs. District resident Norman Nelson advocated budgeting for landscaping improvements in addition to or in lieu of streetlights, as he views such landscaping improvements would be more likely to attract quality businesses to the commercial properties along TC Jester. After discussion, upon motion duly made, seconded and unanimously carried, the board decided to include a \$40,000 line item in the budget for the coming fiscal year for community improvements, with the specific improvements to be determined at future meetings.

AUDIT - FYE 2018

After discussion, the board unanimously authorized board president Wright to confirm the engagement of Roth and Eyring PLLC to perform the required audit of the District's accounts for fiscal year ending 2018 as approved last year.

ADOPT BUDGET

Tina Kelsey of Myrtle Cruz, Inc., the District's bookkeeper, presented draft budgets for the District's fiscal year ending September 30, 2019, for both the district and the wastewater treatment plant, reflecting revisions discussed at the previous board meeting. The board requested additional revisions to certain of the budget items. After discussion, upon motion duly made, seconded and unanimously carried, the board adopted the budgets for FYE 2019 with the revisions noted during discussion.

TAX RATE

Based upon the District's taxable value as certified by the Harris County Appraisal District, Tina Kelsey of Myrtle Cruz, Inc., the District's bookkeeper, reported that a maintenance tax rate of \$0.25 should be sufficient to meet the anticipated requirements of the District's budget for the coming year. After discussion, upon motion duly made, seconded, and unanimously carried, the board authorized publication of the District's proposed 2018 tax rate at \$-0- for debt service and \$0.25 for maintenance and operations. The board will conduct the required public hearing and formally adopt the tax rate at the next regular board meeting.

CONSULTANTS MONTHLY REPORTS

Cindi Winski of Equi-Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Winski reported that the District is 99.5% collected for 2017 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Tina Kelsey of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Eric Thiry of Environmental Development Partners, L.L.C. (EDP), the District's operators, presented their monthly report as to District operations and facilities. Mr. Thiry reviewed the report with the board and responded to questions.

Mr. Thiry reported that reported that as authorized at the July board meeting, board member Ken Ross has approved a proposal by Lake Management for repair of the fountains at the Waterford Park detention pond, at a total cost of \$20,995.30. Mr. Thiry noted that FEMA is covering \$7423.84 of these repair costs as attributable to Hurricane Harvey.

Mr. Thiry presented and the board unanimously approved a proposal to remove brush along the back side of the wastewater treatment plant, at a cost of \$825.

Jack Miller, P.E. of R. G. Miller Engineers, the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Miller reviewed his report with the board and responded to questions.

There being no further business to come before the board, the meeting was duly adjourned.

Secretary, Board of Directors

Attachments: Bookkeepers Report